**Request for listening back, obtaining a certified report or copy of the audio recording of complaint call**

I, the undersigned (name of complainant)

request the below regarding my complaint call on (date of complaint)

(appropriate answer must be underlined):

* possibility for listening back the audio recording
* sending a certified report of the audio recording
* sending a copy of the audio recording

The certified report or the copy of the audio call should be sent to the below address:

Place, date: , (year) (month) (day)

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 signature